

SEP - 9 2015

EXPENSE CLAIM FORM - President, VP, Board

DATE September 1, 2015

VENDOR/STAFF# (as applicable) 100998 ^{VE-0490} NAME Janice Price Position President
FIRST MIDDLE LAST

Permanent Mailing Address:

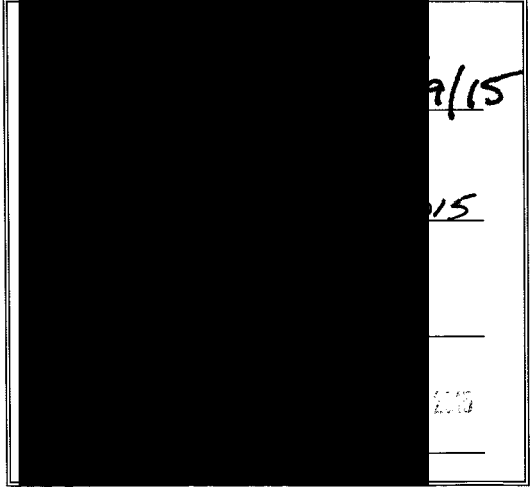
Itinerary and Purpose of Travel/Expense: Speaking engagement at Luminato / donors meeting in Toronto

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description	NET Amount	GST Amount	Total Amount
1	06/20/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Air Canada baggage fee	\$ 25.00	\$ 1.25	\$ 26.25
2	06/27/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Air Canada baggage fee	\$ 27.00	\$ 1.25	\$ 28.25
3	06/26/2015	Hosting (Alcohol)	3611	2100	890900	800		Lunch with Donor - liquor	\$ 58.32	\$	\$ 61.02
4	06/26/2015	Hosting	3610	2100	890900	800		Lunch with Donor - food & tip	\$ 73.87	\$	\$ 76.32
5	08/14/2015	Hosting	3610	2100	890900	800		Lunch with Peter Herrndorf	\$ 118.72	\$ 2.31	\$ 123.35
6	06/26/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Taxi from hotel to business lunch meeting	\$ 14.00		\$ 14.00
7	06/26/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Taxi from a meeting to hotel	\$ 10.00		\$ 10.00
8	08/15/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Taxi	\$ 14.00		\$ 14.00
9	06/24/2015	Travel-Incidentals	3107	2100	890900	800		Parking - Shangri-La Hotel	\$ 15.00		\$ 15.00
10			#N/A	2100	890900	800					\$ -
11			#N/A	2100	890900	800					\$ -
Total Expenses : A									<u>363.38</u>	<u>4.81</u>	368.19

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
3101	Travel-General (Pres,VP)	890900	2100	800		90.00	2.50	92.50
3102	Travel-General (BOG)	890900	2100	800		-	-	-
3105	Travel-Accommodation	890900	2100	800		-	-	-
3106	Travel-Meals	890900	2100	800		-	-	-
3107	Travel-Incidentals	890900	2100	800		15.00	-	15.00
3610	Hosting	890900	2100	800		<u>197.36</u>	<u>2.31</u>	<u>199.67</u>
3611	Hosting (Alcohol)	890900	2100	800				61.02
6132	Travel Advance	890900	2100	800		-	-	-
	Other1	890900	2100	800		-	-	-
	Other2	890900	2100	800		-	-	-
	Other3	890900	2100	800		-	-	-
Total						<u>363.38</u>	<u>4.81</u>	368.19

Travel Advance	B		1
Balance Due to Claimant	A-B	\$	368.19

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.



ENTERED SEP 15 2015

Return to Requestor (RTR)		Mail to Claimant	
Requestor Name (if RTR)			
Requestor Dept (if RTR)			
Prepared by (if not claimant)			

July PCARD

EXPENSE CLAIM FORM - President, VP, Board

DATE September 2, 2015

3 of 3

VENDOR/STAFF# (as applicable) **100996**

NAME (Claimant/Payee) **Janice Price**

Position **President**

FIRST MIDDLE LAST

Permanent Mailing Address:

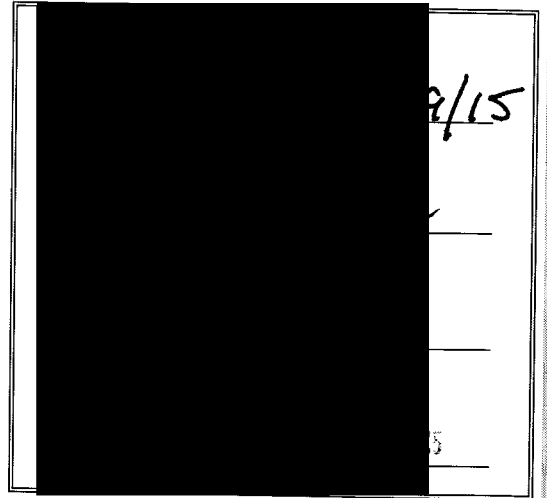
Itinerary and Purpose of Travel/Expense: ISPA Conference (Sweden) / Speaking Engagement (Edmonton) / donor meetings (Toronto) / Luminato Visit (Toronto)

Rept no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description	NET Amount	GST Amount	Total Amount
			#N/A	2100	890900	800		TOTAL Brought from Page #2	\$ 1,282.39	\$ 39.50	\$1,321.89
22	06/29/2015	Travel-Incidentals	3107	2100	890900	800		Parking - IMPARK00090129A	\$ 30.00		\$ 30.00
23	06/29/2015	Travel-Incidentals	3107	2100	890900	800		Parking - Citipark Inc. Cumberlan	\$ 20.00		\$ 20.00
24	06/29/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Gas - Petrocan	\$ 28.86		\$ 28.86
25	06/29/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Gas - Petrocan	\$ 77.08	\$ 3.85	\$ 80.93
26	06/29/2015	Travel-Accomm.	3105	2100	890900	800		Westin Prince Toronto (Luminato Visit - meeting with donors)	\$ 1,994.44	\$ 89.21	\$2,083.65
27	06/27/2015	Travel-Incidentals	3107	2100	890900	800		Parking - Calgary Airport Authority	\$ 184.65		\$ 184.65
28	07/07/2015	Travel-General (Pres,VP)	3101	2101	890900	800		Gas - Petrocan	\$ 104.48		\$ 104.48
29			#N/A	2100	890900	800			\$ -		
30			#N/A	2101	890900	800			\$ -		
31			#N/A	2100	890900	800			\$ -		
Total Expenses : A											3,854.46

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
3101	Travel-General (Pres,VP)	890900	2100	800		990.81	29.32	1,020.13
3102	Travel-General (BOG)	890900	2100	800		-	-	-
3105	Travel-Accommodation	890900	2100	800		1,994.44	89.21	2,083.65
3106	Travel-Meals	890900	2100	800		178.85	4.84	183.69
3107	Travel-Incidentals	890900	2100	800		348.61	1.04	349.65
3610	Hosting	890900	2100	800		122.79	4.15	126.94
3611	Hosting (Alcohol)	890900	2100	800		86.40	4.00	90.40
6132	Travel Advance	890900	2100	800		-	-	-
	Other1	890900	2100	800		-	-	-
	Other2	890900	2100	800		-	-	-
	Other3	890900	2100	800		-	-	-
Total								3,854.46

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 3,854.46

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.



Return to Requestor (RTR)	Mail to Claimant
Requestor Name (if RTR)	
Requestor Dept (if RTR)	
Prepared by (if not claimant)	

EXPENSE CLAIM FORM - President, VP, Board

DATE September 2, 2015

2 of 3

VENDOR/STAFF#
(as applicable)

100996

NAME
(Claimant/Payee)

Janice Price

Position

President

FIRST

MIDDLE

LAST

Permanent Mailing Address:

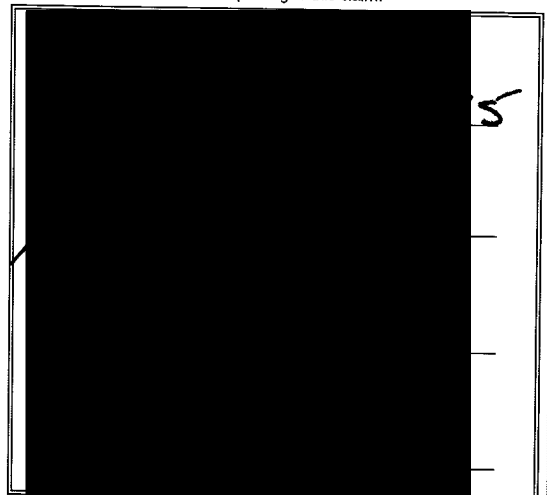
Itinerary and Purpose of Travel/Expense: ISPA Conference (Sweden) / Speaking Engagement (Edmonton) / donor meetings (Toronto) / Luminato Visit (Toronto)

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description	NET Amount	GST Amount	Total Amount
			#N/A	2100	890900	800		TOTAL Brought from Page #1	\$ 825.16	\$ 29.18	\$ 854.34
12	06/24/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Taxi - Beck Taxi (Taxi to the business meeting)	\$ 47.20		\$ 47.20
13	06/24/2015	Travel-Incidentals	3107	2100	890900	800		Parking - IMPARK00090076A	\$ 10.00		\$ 10.00
14	06/25/2015	Travel-Incidentals	3107	2100	890900	800		Parking - CITIPark Inc Cumberlan	\$ 20.00		\$ 20.00
15	06/25/2015	Hosting	3610	2100	890900	800		Meal - Coco Lezzone	\$ 122.79	\$ 4.15	\$ 126.94
16	06/25/2015	Hosting (Alcohol)	3611	2100	890900	800		Alcohol - Coco Lezzone	\$ 86.40	\$ 4.00	\$ 90.40
17	06/25/2015	Travel-Incidentals	3107	2100	890900	800		Parking - Harbourfront Corporation	\$ 12.00		\$ 12.00
18	06/25/2015	Travel-Incidentals	3107	2100	890900	800		Parking - IMPARK00090076A	\$ 15.29	\$ 0.71	\$ 16.00
19	06/26/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Vinci Park	\$ 31.54	\$ 1.46	\$ 33.00
20	06/26/2015	Travel-Meals	3106	2100	890900	800		Shangrila Hotel Lobby	\$ 82.01		\$ 82.01
21	06/26/2015	Travel-Incidentals	3107	2100	890900	800		Parking - IMPARK00090129A	\$ 30.00		\$ 30.00
Total Expenses : A									\$ 1,282.39	\$ 39.50	1,321.89

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
3101	Travel-General (Pres,VP)	890900	2100	800		780.39	25.47	805.86
3102	Travel-General (BOG)	890900	2100	800		-	-	-
3105	Travel-Accommodation	890900	2100	800		-	-	-
3106	Travel-Meals	890900	2100	800		178.85	4.84	183.69
3107	Travel-Incidentals	890900	2100	800		113.96	1.04	115.00
3610	Hosting	890900	2100	800		122.79	4.15	126.94
3611	Hosting (Alcohol)	890900	2100	800		86.40	4.00	90.40
6132	Travel Advance	890900	2100	800		-	-	-
	Other1	890900	2100	800		-	-	-
	Other2	890900	2100	800		-	-	-
	Other3	890900	2100	800		-	-	-
Total								1,321.89

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 1,321.89

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.



Return to Requestor (RTR)		Mail to Claimant
Requestor Name (if RTR)		
Requestor Dept (if RTR)		
Prepared by (if not claimant)		

EXPENSE CLAIM FORM - President, VP, Board

DATE September 2, 2015

1 of 3

VENDOR/STAFF# (as applicable) **100996**

NAME
Claimant/Payee **Janice Price**

Position **President**

FIRST MIDDLE LAST

Permanent Mailing Address:

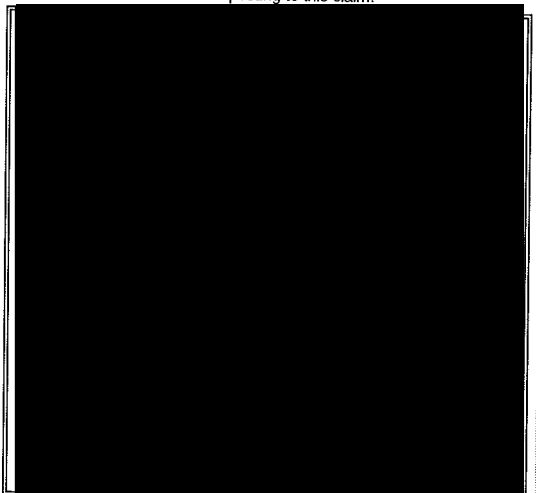
Itinerary and Purpose of Travel/Expense: Speaking Engagement (Edmonton) / donor meetings (Toronto) / Luminato Visit (Toronto)

Rept no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description	NET Amount	GST Amount	Total Amount
1	06/15/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Gas - Husky Calgary Airpot	\$ 94.25	\$ 4.71	\$ 98.96
2	06/16/2015	Travel-Incidentals	3107	2100	890900	800		Parking - Impark 00030312U	\$ 19.50		\$ 19.50
3	06/18/2015	Travel-Meals	3106	2100	890900	800		Meal (Fairmont Hotel Macdonald, speaking Engagement)	\$ 33.25	\$ 1.66	\$ 34.91
4	06/18/2015	Travel-Meals	3106	2100	890900	800		Meal (Fairmont Hotel Macdonald, speaking Engagement)	\$ 63.59	\$ 3.18	\$ 66.77
5	06/18/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Gas - Petrocan	\$ 74.45	\$ 3.72	\$ 78.17
6	06/19/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Taxi - Airport Taxi & Limosine (Taxi from YYZ)	\$ 59.80		\$ 59.80
7	06/22/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Taxi - Beck Taxi (Taxi to the business meeting)	\$ 49.27		\$ 49.27
8	06/22/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Taxi - Beck Taxi (Taxi from the business meeting)	\$ 35.94		\$ 35.94
9	06/23/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Taxi - Limo & Taxi service (Taxi from the business meeting)	\$ 51.50		\$ 51.50
10	06/24/2015	Travel-Incidentals	3107	2100	890900	800		Parking (Toronto Parking Authority)	\$ 7.17	\$ 0.33	\$ 7.50
11	06/24/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Car rental (Discount car & truck)	\$ 336.44	\$ 15.58	\$ 352.02
Total Expenses : A									\$ 825.16	\$ 29.18	854.34

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
3101	Travel-General (Pres,VP)	890900	2100	800		701.65	24.01	725.66
3102	Travel-General (BOG)	890900	2100	800		-	-	-
3105	Travel-Accommodation	890900	2100	800		-	-	-
3106	Travel-Meals	890900	2100	800		96.84	4.84	101.68
3107	Travel-Incidentals	890900	2100	800		26.67	0.33	27.00
3610	Hosting	890900	2100	800		-	-	-
3611	Hosting (Alcohol)	890900	2100	800		-	-	-
6132	Travel Advance	890900	2100	800		-	-	-
	Other1	890900	2100	800		-	-	-
	Other2	890900	2100	800		-	-	-
	Other3	890900	2100	800		-	-	-
Total								854.34

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 854.34

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.



Return to Requestor (RTR)		Mail to Claimant	
Requestor Name (if RTR)			
Requestor Dept (if RTR)			
Prepared by (if not claimant)			

Ang PCARD

EXPENSE CLAIM FORM - President, VP, Board

DATE September 2, 2015

VENDOR/STAFF# (as applicable) 100996 NAME (Claimant/Payee) Janice Price Position President
FIRST MIDDLE LAST

Permanent Mailing Address:

Itinerary and Purpose of Travel/Expense: Enbridge-Stampede event (Calgary) / Business meetings (Edmonton)

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description	NET Amount	GST Amount	Total Amount
1	07/12/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Gas - Petro Canada	\$ 93.73		\$ 93.73
2	07/28/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Airport Taxi Service - Taxi from the airport	\$ 63.25		\$ 63.25
3	07/28/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Airport Taxi Service - Taxi to the airport	\$ 66.00		\$ 66.00
4	07/28/2015	Travel-Incidentals	3107	2100	890900	800		Parking at Calgary Airport	\$ 29.35		\$ 29.35
5	08/04/2015	Travel-General (Pres,VP)	3101	2100	890900	800		Gas - Shell Calgary	\$ 98.14		\$ 98.14
6	08/04/2015	Travel-Accomm.	3105	2100	890900	800		Westin Calgary - Overnight in Calgary to attend Shaw Classic	\$ 188.00	\$ 9.63	\$ 197.63
7	08/12/2015	Travel-Accomm.	3105	2100	890900	800		Westin Prince Toronto - business meetings (initial deposit)	\$ 241.82		\$ 241.82
8			#N/A	2100	890900	800					
9			#N/A	2100	890900	800					
10			#N/A	2100	890900	800					
11			#N/A	2100	890900	800					
Total Expenses : A											789.92

GL Code Summary								
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount
3101	Travel-General (Pres,VP)	890900	2100	800		321.12	-	321.12
3102	Travel-General (BOG)	890900	2100	800		-	-	-
3105	Travel-Accommodation	890900	2100	800		429.82	9.63	439.45
3106	Travel-Meals	890900	2100	800		-	-	-
3107	Travel-Incidentals	890900	2100	800		29.35	-	29.35
3610	Hosting	890900	2100	800		-	-	-
3611	Hosting (Alcohol)	890900	2100	800		-	-	-
6132	Travel Advance	890900	2100	800		-	-	-
	Other1	890900	2100	800		-	-	-
	Other2	890900	2100	800		-	-	-
	Other3	890900	2100	800		-	-	-
Total								789.92

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 789.92

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

19/15

2015

Return to Requestor (RTR)		Mail to Claimant	
Requestor Name (if RTR)			
Requestor Dept (if RTR)			
Prepared by (if not claimant)			